

Divorce Paperwork List — Clayton County — For Plaintiffs

<i>Beginning of Case for Plaintiff - No Minor Children</i>	<i>Beginning of Case for Plaintiff - With Minor Children</i>
<ul style="list-style-type: none"> ○❖ (A) Domestic Relations Case Filing Information Form ○ (B) Summons ○ (C) Complaint for Divorce Without Minor Children ○ (D) Verification ○ (E) One of the following for service: ○ (E) One of the following for service: <ul style="list-style-type: none"> ○ (1) Acknowledgement of Service ○ (2) Acknowledgement of Service, Consent to ○ (3) Sheriff's Return of Service ○ (4) Publication paperwork as follows: <ul style="list-style-type: none"> ○ Affidavit of Diligent Search ○ Order of Publication/Order Perfecting Service ○ Notice of Publication ○ (F) Domestic Relations Financial Affidavit ○ (G) Standing Order ○ (H) One of the following for fees: <ul style="list-style-type: none"> ○❖ (1) Money (\$65 or \$90) ○ (2) Indigence paperwork as follows: <ul style="list-style-type: none"> ○ Affidavit of Poverty ○ Order on Affidavit of Poverty ○ (I) Rule Nisi <i>[optional — use to get temporary hearing]</i> ○ (J) Notice of <i>Lis Pendens</i> <i>[optional — use if marital home or other realty]</i> ○ (K) Settlement Agreement Without Minor Children <i>[if there is an agreement at this stage]</i> 	<ul style="list-style-type: none"> ○ (A) Complaint for Divorce With Minor Children <i>[instead of Complaint Without Minor Children]</i> ○ (B) Seminar brochure ○ (C) Settlement Agreement With Minor Children <i>[if there is an agreement at this stage, use instead of Settlement Agreement Without Minor Children]</i> ○ (D) All of the other documents listed above for cases without minor children
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>All documents must be served on the opposing party at the time of filing in court, unless marked with a ❖ on these lists, or signed by the opposing party. See instructions for details.</p> </div>	

Divorce Paperwork List — Clayton County — For Defendants

<i>Beginning of Case for Defendant — Without Minor Children</i>	<i>Beginning of Case for Defendant — With Minor Children</i>
<ul style="list-style-type: none"> ○ (A) One of the following: <ul style="list-style-type: none"> ○ (1) Answer & Counterclaim Without Minor Children ○ (2) Answer ○ (B) Verification ○ (C) Domestic Relations Financial Affidavit ○ (D) Certificate of Service ○ (E) Rule Nisi <i>[optional — use to get temporary hearing]</i> ○ (F) Notice of <i>Lis pendens</i> <i>[optional — use only if marital home or other realty]</i> ○ (G) Settlement Agreement Without Minor Children <i>[if there is an agreement at this stage]</i> 	<ul style="list-style-type: none"> ○ (A) One of the following: <ul style="list-style-type: none"> ○ (1) Answer & Counterclaim With Minor Children ○ (2) Answer ○ (B) Verification ○ (C) Domestic Relations Financial Affidavit ○ (D) Certificate of Service ○ (E) Rule Nisi <i>[optional — use to get temporary hearing]</i> ○ (F) Notice of <i>Lis Pendens</i> <i>[optional — use if marital home or other realty]</i> ○ (G) Settlement Agreement With Minor Children <i>[if there is an agreement at this stage]</i>
<p>Note: All documents must be served on the opposing party at the time of filing in court, unless marked with a ❖ on these lists, or signed by the opposing party. See instructions for details.</p>	

Divorce Paperwork List — Clayton County — For Plaintiffs and Defendants (Page 2)

Temporary Hearing [optional]

- (A) Temporary Order
- (B) If Income Deduction Order obtained for child support or both child support and alimony, one of the following:
 - Income Deduction Order for Defendant to Pay *OR*
 - Income Deduction Order for Plaintiff to Pay

and all of the following:

 - Notice to Employer/Payor
 - Certificate of Service on Income Deduction Order
 - Income Deduction Order Information Form for Family Support Registry (FSR)
- (C) If Income Deduction Order obtained for alimony but not child support, one of the following:
 - Income Deduction Order on Defendant for Alimony Only *OR*
 - Income Deduction Order on Plaintiff for Alimony Only

and all of the following:

 - Notice to Employer/Payor for Alimony Only
 - Certificate of Service on Income Deduction Order for Alimony Only

[When no child support is included with alimony, the IDO cannot be paid through the Family Support Registry. See instructions for Income Deduction Orders.]
- (D) Certificate of Service *[If getting IDO, use that Certificate of Service too.]*

End of Case (Final Hearing) — With Settlement Agreement

- (A) One of the following:
 - Settlement Agreement With Minor Children
 - Settlement Agreement Without Minor Children
- (B) Final Judgment and Decree of Divorce Incorporating Settlement Agreement
- (C) Consent to Present Case *[If you did not file “Acknowledgement of Service, Consent to Jurisdiction and Venue, and Consent to Present Case”]*
- (D) If Income Deduction Order obtained for child support or both child support and alimony, see list (B) under *Temporary Hearing* (on left side of this page)
- (E) If Income Deduction Order obtained for alimony but not child support, see list (C) under *Temporary Hearing* (on left side of this page)
- (F) Certificate of Service *[If getting IDO, use that Certificate of Service too.]*
- ❖ (G) Georgia DHR Report of Divorce, Annulment or Dissolution of Marriage and Child Enforcement State Case Registry
- ❖ (H) Domestic Relations Case Final Disposition Information Form

Divorce Paperwork List — Clayton County — For Plaintiffs and Defendants (Page 3)

<i>End of Case (Final Hearing) — Without Settlement Agreement Without Minor Children</i>	<i>End of Case (Final Hearing) — Without Settlement Agreement With Minor Children</i>
<ul style="list-style-type: none"> ○ Stipulation to the Active List. ○ (A) Final Judgment and Decree of Divorce Without Minor Children (Without Settlement Agreement) ○ (B) If Income Deduction Order obtained, one of the following: <ul style="list-style-type: none"> ○ Income Deduction Order on Defendant for Alimony Only <i>OR</i> ○ Income Deduction Order on Plaintiff for Alimony Only <p>and all of the following:</p> <ul style="list-style-type: none"> ○ Notice to Employer/Payor for Alimony Only ○ Certificate of Service on Income Deduction Order for Alimony Only <p align="center"><i>[When no child support is included with alimony, the IDO cannot be paid through the Family Support Registry. See instructions for Income Deduction Orders.]</i></p> ○ (C) Certificate of Service <i>[If getting IDO, use that Certificate of Service too.]</i> ○❖ (D) Georgia DHR Report of Divorce, Annulment or Dissolution of Marriage and Child Enforcement State Case Registry ○❖ (E) Domestic Relations Case Final Disposition Information Form 	<ul style="list-style-type: none"> ○ Stipulation to the Active List. ○ (A) Final Judgment and Decree of Divorce With Minor Children (Without Settlement Agreement) ○ (B) If Income Deduction Order obtained, one of the following: <ul style="list-style-type: none"> ○ Income Deduction Order for Defendant to Pay <i>OR</i> ○ Income Deduction Order for Plaintiff to Pay <p>and all of the following:</p> <ul style="list-style-type: none"> ○ Notice to Employer/Payor ○ Certificate of Service on Income Deduction Order ○ Income Deduction Order Information Form for Family Support Registry (FSR) ○ (C) Certificate of Service <i>[If getting IDO, use that Certificate of Service too.]</i> ○❖ (D) Georgia DHR Report of Divorce, Annulment or Dissolution of Marriage and Child Enforcement State Case Registry ○❖ (E) Domestic Relations Case Final Disposition Information Form

Divorce Paperwork List — Clayton County — For Defendants

<i>Beginning of Case for Defendant — Without Minor Children</i>	<i>Beginning of Case for Defendant — With Minor Children</i>
<ul style="list-style-type: none"> ○ (A) One of the following: <ul style="list-style-type: none"> ○ (1) Answer & Counterclaim Without Minor Children ○ (2) Answer ○ (B) Verification ○ (C) Domestic Relations Financial Affidavit ○ (D) Certificate of Service ○ (E) Rule Nisi <i>[optional — use to get temporary hearing]</i> ○ (F) Notice of <i>Lis pendens</i> <i>[optional — use only if marital home or other realty]</i> ○ (G) Settlement Agreement Without Minor Children <i>[if there is an agreement at this stage]</i> 	<ul style="list-style-type: none"> ○ (A) One of the following: <ul style="list-style-type: none"> ○ (1) Answer & Counterclaim With Minor Children ○ (2) Answer ○ (B) Verification ○ (C) Domestic Relations Financial Affidavit ○ (D) Certificate of Service ○ (E) Rule Nisi <i>[optional — use to get temporary hearing]</i> ○ (F) Notice of <i>Lis Pendens</i> <i>[optional — use if marital home or other realty]</i> ○ (G) Settlement Agreement With Minor Children <i>[if there is an agreement at this stage]</i>
<p>Note: All documents must be served on the opposing party at the time of filing in court, unless marked with a ♦ on these lists, or signed by the opposing party. See instructions for details.</p>	